

New Jersey Conservation District Employees Association
3/22/2007
Meeting Minutes
Mastoris, Bordentown @ 11:00 am

Angelo Caruso, President, called the NJCDEA meeting to order at 11:25 am.

Attendance: Lori Hartzell, Stacy Brady, Angelo Caruso, Karen Rowe, Ernie Thurlow, Victor DeVasto, Courtney Davidson, Steve Grosch, Ben Shotland and Mike Hill

Minutes: Minutes of the December 14, 2006 meeting were reviewed.

Motion: It was moved by Mike Hill, seconded by Lori Hartzell, and passed to approve the 12/14/06 minutes as presented.

Treasurer's Report:

Lori Hartzell reported that for 2007 there are 52 members and that an audit performed on the NJCDEA accounts for 2006 by Victor DeVasto and Darlene Hess was satisfactory.

Beginning Balance as of 3/22/07: **\$2,963.68**

Income:

Deposits (Dec. '06 – March '07)	\$ 975.00
Interest (Dec. '06 – Feb. '07)	<u>\$ 3.14</u>

Total Income \$ 978.14

Expenses:

Sussex SCD (An. meet tour reimbursement)	\$ 249.00
Bergen SCD (An. meet tour reimbursement)	<u>\$ 220.00</u>

Total Expenses \$ 469.00

Ending Balance: **\$3,472.82**

Motion: It was moved by Ernie Thurlow, seconded by Mike Hill, and passed to accept the Treasurer's Report.

President's Report:

Angelo Caruso reported that the NJCDEA Training Committee met in January and made plans to host two trainings (one for technical staff and one for administrative staff) in early 2007. Angelo and Tim Thomas contacted both Jim Sadley and Frank Minch about the trainings and essentially they are on hold until the State Training Committee meets again.

Angelo would still like to host a session for all District employees to meet and network. Ernie Thurlow suggested a "tour" such as those hosted by SWCS in the past. Discussion ensued and Angelo will contact Bill Skaradek at the Plants Material Center and Karen Rowe will contact the Bayshore Discovery Project about the Meerwald and forward info to Angelo.

Correspondence:

Angelo received a request from NCDEA for \$200 for annual dues.

Motion: It was moved by Victor DeVasto to send \$200 for NCDEA 2007 dues, seconded by Mike Hill and passed.

Angelo received a copy of the NCDEA Employee Needs Survey Final Report and circulated it. He also received a request from them for a list of all NJSCD Employees and they will reimburse NJCDEA \$200 for the list. Victor will compile the list on excel and forward as needed.

Motion: It was moved by Angelo Caruso to send NCDEA the NJSCD Employees list, seconded by Courtney Davidson, and passed.

An email about making a donation to the Don Aron Scholarship was discussed. Angelo and Tim Thomas should have received the email. Action on this donation will wait until the next meeting.

Old Business:

Karen Rowe will be working on the newsletter and is looking for submissions. Victor said Christina Christine could contribute an article.

New Business:

Mike Hill reported that NJ is the site of the 2008 RC&D Mid-Atlantic meeting and that hopefully the North Jersey RC&D region will be the location of this session.

Discussion ensued on making a \$250.00 donation to the 2007 NJ Envirothon.

Motion: It was moved by Victor DeVasto to send \$250 for a 2007 NJ Envirothon donation, seconded by Ernie Thurlow and passed.

Ernie Thurlow, Election Chairman, reported on the 2007 Executive Board results, which are:

Angelo Caruso, President	Mike Kent, Vice President	
Karen Rowe, Secretary	Lori Hartzell, Treasurer	Tim Thomas, Past President

Thanks to Ernie for once again chairing the elections. He suggested encouraging all employees to consider taking a position on the Executive Board.

Discussion ensued on ways to promote the benefits of membership in the NJCDEA.

Victor requested that all information be sent to him to update the website.

Motion to Adjourn: It was moved by Victor DeVasto, seconded by Angelo Caruso, and approved to adjourn at 12:55 PM.

NEXT MEETING: TBA

Minutes submitted by Karen Rowe, Secretary