

**New Jersey Conservation District Employees Association
June 18, 2009
Meeting Minutes
Mastori's @ 11:00 am**

Michael Kent, President, called the NJCDEA meeting to order at 11:25 am.

Attendance:

Mike Kent, Bill Brash, Karen Rowe, Lori Hartzell, Tim Thomas, Courtney Davidson, Steve Grosch, Ben Shotland, Angelo Caruso, Mike Hill and Stacy Brady

Minutes: Minutes of the March 26, 2009 meeting were reviewed.

Motion: It was moved by Ben Shotland, seconded by Mike Hill, and passed to approve the 3/26/09 minutes as presented.

Treasurer's Report:

Lori Hartzell reported that 48 members are signed up for '09. A few members signed up after reminder phone calls. A Summary Report on 2009 Trainings (Defensive Driving, Hydrology H1B, No Net Loss Tree Planting and Plant ID) noted in \$760.33 profit. Discussion ensued about offering a discounted training rate to NJCDEA members.

Motion: It was moved by Bill Brash, seconded by Tim Thomas, and passed to offer training to NJCDEA members at a \$5 discounted rate.

Beginning Balance as of 6/18/09: **\$5,208.65**

Income:

Deposits (March '09 – May '09) \$1,725.00

Total Income **\$ 1,725.00**

Expenses:

K. Rowe (H1B Training refreshments)	\$	19.21
NJACD (Envirothon donation)	\$	250.00
Mercer SCD (Plant Training Guides)	\$	1,323.85
Postmaster (Stamps LH & KR)	\$	33.60
K. Rowe (NNL Training refreshments)	\$	38.04
Wegman's (NNL lunches)	\$	319.60
Mercer SCD (NNL Tree)	\$	110.00
B. Brash (Plant ID training refreshments)	\$	15.97
K. Rowe (Plant ID breakfast items)	\$	31.01
Returned check item fee	\$	15.00
Returned deposit item	\$	25.00

Total Expenses **\$ 2,181.28**

Ending Balance: **\$4,752.37**

Motion: It was moved by Angelo Caruso, seconded by Ben Shotland, and passed to accept the Treasurer's Report as presented.

President's Report:

Michael Kent thanked everyone who worked to make the trainings successful including Bill Brash, Lori Hartzell and the Freehold District.

Bill Brash reported on the positive feedback received on all trainings and he circulated a copy of the Administrative Training brochure. Admin training is being offered free of charge and will be held at the NJ Dept of Ag building in Trenton on August 26, 2009. Each district should have someone in attendance at this training. GIS Training is planned for early December at the Freehold District. A Training Survey will go out in December to help determine 2010 trainings.

Angelo Caruso is serving on the planning committee for the NJACD Annual Conference and reported that a 1-day conference for November is in the works. It's possible that updates on RFAs and NNL will be on the agenda. Sites being considered include Mercer, Ocean, Hunterdon or the Freehold area.

Bill reported that the NNL Program plans are progressing.

Correspondence:

None

Old Business:

Karen Rowe reported that the State Directory updates are complete and have been sent to Frank Minch. She will confirm that anyone who is CPESC certified will be noted as such on the directory as there are 24 certified employees statewide.

Tim Thomas reported CPESC training provided by Warren Cohen will only take place if the result of the CPESC Training Survey, which was recently circulated to Districts, confirms interest from enough personnel.

New Business:

Bill reported that the RFA E-permit has been pushed back until Sept. 1 and that DEP may provide training.

The PowerPoint presentations for EA trainings are posted on the website at <http://njscdea.ncdea.org/> and thanks to Victor DeVasto for posting them. Along with officers all EA appointees should be listed on the website too.

Discussion ensued about the planned renewal of the NJ Conservation Partnership agreements, the State Committee meetings and the EA's involvement in both. Michael Kent has been attending State Committee meetings and said there is a need for EA's continued presence.

Motion: It was moved by Bill Brash, seconded by Mike Hill, and passed to have the NJCDEA President, or his designee, in attendance at State Committee meetings.

Tim will be attending the NE Conference in Maryland in late July. Nominations are being accepted for positions on the NE board for '09 elections. Terms are for two years.

Mike Kent will ask Ernie to chair the Employee Choice Awards which will be presented at the annual conference. Nominations have to be submitted by September 1st and selections made by Sept. 15th.

Elections to the Board and 2010 membership will be discussed at the next meeting.

Motion to Adjourn: It was moved by Bill Brash, seconded by Angelo Caruso, and approved to adjourn at 12:40 PM.

NEXT MEETING: Thursday, Sept. 17TH at 11 @ Cracker Barrel in Hamilton.

Minutes submitted by Karen Rowe, Secretary