

**New Jersey Conservation District Employees Association  
6/26/2008  
Meeting Minutes  
Mastoris, Bordentown @ 11:00 am**

Michael Kent, President, called the NJCDEA meeting to order at 11:10 am.

**Attendance:** Lori Hartzell, Mike Kent , Karen Rowe, Tim Thomas, Courtney Davidson, Steve Grosch, Mike Hill, Stacy Brady, Holly Posna, Bob Dobbs and Bill Brash

**Minutes:** Minutes of the March 19, 2008 meeting were reviewed.

**Motion:** It was moved by Lori Hartzell, seconded by Courtney Davidson, and passed to approve the 3/19/08 minutes as presented.

**Treasurer's Report:**

Lori Hartzell reported that to date there are 55 members for '08.

**Beginning Balance as of 6/26/08:** **\$7,008.65**

**Income:**

Deposits (March '08 – May '08)	\$2,784.00
Interest (March '08 – May '08)	\$ <u>6.18</u>

**Total Income      \$ 2,790.18**

**Expenses:**

Bayshore Discovery (Meerwald Training)	\$ 300.00
Mercer SCD (OSHA Training )	\$ 135.00
NCDEA ('08 dues)	\$ 200.00
Heavenly Ham (OSHA lunches)	\$ 675.00
Treasurer State NJ (Annual rpt. fee)	\$ 250.00
OSHA Pro's (Instructor)	\$ 5,125.00
L. Hartzell (reimburse postage)	\$ 35.00
US Postmaster (postage LH & KR)	\$ 33.60
USDA-NRCS (reverse incorrect deposit)	\$ 324.00

**Total Expenses      \$ 6,777.60**

**Ending Balance:** **\$2,721.23**

**Motion:** It was moved by Tim Thomas, seconded by Bill Brash, and passed to accept the Treasurer's Report.

**President's Report:**

Michael Kent appreciates being elected to President and looks forward to working toward the goals of the Association, to cultivate more members and to increasing employee participation in Association activities.

### **Correspondence:**

Michael Kent received a thank you letter from NCDEA for receipt of our dues payment.

An email was received from Barb Rosko reporting on the death of Daniel Hancock, Cumberland Supervisor for 40 years. Lori added his name to the list of those who will be recognized with the end-of-the-year donation to the NJ Conservation Memorial Scholarship.

We received our Certificate of Reinstatement – Annual Reports from the NJ Department of Treasury.

### **Old Business:**

Bill Brash reported on the OSHA Training that was held at Freehold SCD. Forty-five people attended, so our goal was met and the training was well-received. We realized a profit of \$275. Certification cards were mailed to all attendees.

Discussion ensued about H1 and H2 1-day training scheduled for December 4<sup>th</sup> @ Freehold. Staff will be recruited as presenters.

**MOTION:** It was moved by Bill Brash, seconded by Bob Dobbs, and passed to host H1 and H2 Training at Freehold SCD on 12/4/08.

- Professional Development Credits towards CPECS certification will be earned
- \$20 per person includes light breakfast, boxed lunch, and handouts
- Bill will create the flyer (to go out by the end of July)

Discussion ensued about the Meerwald Watersheds, Wetlands & Water Quality Training set for September 9<sup>th</sup> 9:30 am – 12:30 pm. Cost will be \$35 per person which includes on board training and a beverage. Bring your own lunch. Seating is limited. The deposit for this has been paid.

- Professional Development Credits towards CPECS certification will be earned
- Mike Kent will confirm with Burlington SCD for meeting space in case of rain.
- Karen will get flyers out.

Discussion ensued about hosting Defensive Driver Safety Training. Attendees would earn an insurance discount and possible driving record point reduction. This type of discount is good for 3 years.

Employee Choice Award nomination forms were sent out by Ernie Thurlow. Nominations deadline is July 24<sup>th</sup>. Mike Kent will contact Angelo to confirm that awards can be presented at the NJACD Annual Conference.

**Motion:** It was moved by Bill Brash, seconded by Bob Dobbs, and approved to present Ernie Thurlow with an Employee Choice plaque as the original one was of a lesser quality.

### **New Business:**

Discussion ensued about future training topics. Bill Brash will create a training survey to go out to all Districts to determine interest for following:

- Public Speaking/Effective Presentations
- CPESC Inspector Certification

- Defensive Driving
- Plant Identification

Tim Thomas outlined a proposal for the '08 NJACD Annual Tour scheduled for Sunday, October 19<sup>th</sup>. The idea is to tour the JT White Depuration Shellfish Plant (part of the Jersey Fresh Seafood program) in Highlands to be followed by a tour at the NJ Vietnam Veterans' Memorial and Education Center in Holmdel. The bus would travel the scenic route, leaving the Oyster Point Hotel in Red Bank at 2 pm and return to the Colts Neck Firehouse by 5:30 pm where the Freehold District is hosting a 70<sup>th</sup> Anniversary dinner. The bus will return tour attendees to the hotel around 8:30 pm.

**Motion:** It was moved by Bob Dobbs, seconded by Tim Thomas, and approved to host the Shellfish Depuration and Vietnam Veterans' Memorial Tour at \$40 per person.

Tim will contact Barb Rosko/Jim Sadley to seek NJACD approval for the tour and to coordinate registration through NJACD. Karen will handle publicity.

**Motion to Adjourn:** It was moved by Bill Brash, seconded by Bob Dobbs, and approved to adjourn at 12:25 PM.

**NEXT MEETING: SEPTEMBER 9, 2008 FOLLOWING THE MEERWALD TRAINING**

Minutes submitted by Karen Rowe, Secretary